

September 4, 2007

The regularly scheduled meeting of the Board of County Commissioners was called to order this 4th day of September, 2007, in the conference room of the Cleveland County Office Building by Chairman George Skinner. Roll was called by Tammy Howard, County Clerk/Secretary and those present were:

George Skinner, Chairman
 Rusty Sullivan, Vice-Chairman
 Rod Cleveland, Member
 Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Christine Cleveland, F. DeWayne Beggs, Eddie Thomason, Neil Vickers, Melinda Duke, Brenda Wakeman, Denise Ellison, Dan Cary, Peggy Laizure, Sylvia Martin, James Tyree, Jim Helm, Bobby Stevens, Daniel Clements, and Deborah VanWye.

Chairman Skinner began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of August 27, 2007, and there being no additions or corrections, Rod Cleveland moved that the minutes be approved. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #HWY-1345 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from September 22, 2007 thru January 21, 2008. The bids, each accompanied by the properly executed non-collusion affidavits is as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Fentress Oil Company	Clark Oil	Jim Johnson Oil Company	
BID: #HWY-1345				
DEPT: Commissioner's				
DATE OPENED: 9-04-07				
	1	2	3	
				Awarded To:
Non-Encumbered				Tabled 9-4-07
Contract for Bulk Oils.				
Lubricants & Antifreeze for				
the County Commissioners.				
The bid term will be from				
September 22, 2007 thru				
January 21, 2008				
NON-COLLISION AFFIDAVIT:	Yes	Yes	Yes	

George Skinner moved, seconded by Rusty Sullivan, to accept the bids and to award and/or reject at a later date.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Upon the recommendation of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to table the awarding and/or rejecting of County Bid #CT-1344 – Imaging and Mailing of approximately 118,000 each, 2007 Tax Statements for the County Treasurer.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Chairman George Skinner called for discussion, consideration, and/or action on the Jail Report from Neil Vickers.

Mr. Vickers stated during this reporting period of August 23, 2007 through August 29, 2007 the average population per day of the Cleveland County Detention Center was 200 prisoners. This was 16 less than the previous week. During this week the City of Norman averaged 6 municipal prisoners per day. The City of Moore averaged 5 municipal prisoner per day during this period. During this week's period the Sheriff's Office transported 14 prisoners to other jurisdictions after hearings were conducted in the Cleveland County Court System. Twenty-three prisoners convicted in our court system to prison time were transported to the Department of Corrections or other jurisdictions. District Judges released eight prisoners held for court costs and fines only after new terms were set. There are presently 26 defendants placed on electronic monitoring. During this past weekend from Friday until Monday morning, 67 people were arrested and booked into the Detention Center. Of the 67, 44 were held on state charges and 23 on municipal charges. On Monday morning, 14 of the 67 arrested remained in jail. Of the 67 arrested, 31 were held on alcohol related charges. Of the present population held by Cleveland County, 1 has been held since 2005, 5 have been held since 2006, 54 were arrested in the first 6 months of 2007, and the remainder were arrested in the past 2 months. Mr. Vickers will continue to monitor the jail population and make recommendations as he can.

George Skinner moved, seconded by Rod Cleveland, to accept the report.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the renewal of County Bid #PA-1303 – Office Supplies, Furniture and Equipment for another year. All terms and conditions will remain the same. The renewal period will be from September 5, 2007 through September 4, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Maintenance Agreement between Cleveland County Clerk's Office and Sooner Copy Machines for two (2) Sharp Copiers, Model #MX-M620N. Copier S/N #75007376, copy usage charge \$0.0075 and Copier S/N #75007156, copy usage charge \$0.0085 for all black and white copies. Contract effective August 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Renewal Contract between the Cleveland County Assessor and Colorado Customware, Inc. for support fees from July 1, 2007, thru June 30, 2008, in the amount of \$56,492.80. Marshall & Swift Cost Tables \$2,200.00 and the current hourly rate of \$150.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Commercial Lease Agreement between Cleveland County Commissioners and INOK Investments for Suite 101 and 123, of Triad Village Drive, Norman, OK. 73071 in the amount of \$2,209.33 per month from September 1, 2007 through August 31, 2008, on a month-to-month basis.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Contract between the Cleveland County Health Department and Joyce Gibson-Madden for Direct Observed Therapy (DOT) and related services to tuberculosis (TB) patients at a rate of \$6.00 per visit and mileage in accordance with the State Travel Reimbursement Act (STRA) which is currently \$.485 per mile for a maximum reimbursement of \$21,125.00. The contract shall begin on the date of approval through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Lease Agreement between the Cleveland County Sheriff's Office and Summit Mailing & Shipping Systems, Inc. for an IJ40 Hand Feed Postage Machine with 30# Scale. The effective date of the lease agreement is July 2, 2007 through 12 months with the option to renew up to 60-months. Cost per month is \$119.32, which included equipment, maintenance and meter rental, per State Contract #SW80049.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Maintenance Agreement between the Cleveland County Assessor and Summit Mailing & Shipping Systems Inc. for Mail Machine in the amount of \$137.50 per quarter and Scale in the amount of \$136.25 per quarter, beginning July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Maintenance Agreement between the Cleveland County Treasurer and General Mailing Equipment for an Ovation Letter Opener Model #3050 for \$295.00 per year, Conveyor Model #KBS-2 for \$95.00 per year and a 5" Print System for \$195.00 per year, beginning September 1, 2007 through September 1, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Engineering Contract, Modification Agreement and Claim from Geotechnical Investigation for Project No. BRO-114D(153)CO, District #3 Bridge over Pond Creek, 3.0 miles North and 5.9 miles East of Spring Hill, in the amount of \$9,398.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Claim from EST, Inc, for Project No. BRO-114D(150)CO, District #3 Bridge over Boone Creek, 0.3 miles South and 1.9 miles West of Slaughterville, in the amount of \$1,360.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Claim from EST, Inc., Plan in Hand Plans and Reports for Project No. BRF-114C(151)CO, District #2 Bridge over Spring Creek, 1.2 miles East of Needmore, in the amount of \$5,000.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Claim from EST, Inc., for Off System Bridge Inspection for Project No. BR-NBIS(602)CO in the amount of \$709.30.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the sale of County owned property obtained by Cleveland County at the 1960 tax resale: Bidder for the property: Victoria Farrar. Successful Bidder for the property: Sue Schrag for Norman Rentals, LLC. Successful Bid Amount: \$550.00. Property Description: Watson, Lot 6, Block 1, Cleveland County, Oklahoma.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the sale of County owned property obtained by Cleveland County at the 1993 tax resale: Bidder for the property: Victoria Farrar. Successful Bidder for the property: Victoria Farrar. Successful Bid Amount: \$300.00. Property Description: Woodhaven, Lot38B, Block 1, Cleveland County, Oklahoma.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Resolutions Disposing of Equipment as follows:

- a. #J219-7 Camera
- b. #J219-13 Multiplexer Model DPX16
- c. #J219-14 Phillips VCR Model TL24A
- d. #J219-15 Orion TV Model 1333
- e. #J219-16 Camera
- f. #J219-17 Camera
- g. #J219-18 Camera

- h. #J219-22 Orion TV Model 1333
- i. #J219-23 Mitsubishi VCR Model HS 1280U
- j. #J219-24 Camera
- k. #J219-25 Camera
- l. #J219-26 Camera
- m. #J110-4 Omni Time Clock
- n. #J105-215 Hon Ex Pos Pneu D Chair
- o. #J105-193 Hon Grade 3 Blue Chair
- p. #J105-242 Task Chair
- q. #J201-26 IBM Wheel Writer 3
- r. #J201-27 IBM Wheel Writer 3
- s. #J201-29 IBM Wheel Writer 3
- t. #J201-31 IBM Wheel Writer 3
- u. #J201-33 Panasonic Typewriter
- v. #J217-21 Table for Workstation
- w. #J217-22 Table for Workstation
- x. #L102-106 Steno Chair Crown II
- y. #JMC-205-2 Microx Duplication
- z. #JMC-205-7 Microx File

(The above items are from the Cleveland County Court Clerk's Office and were junked.)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Resolutions Disposing of Equipment as follows:

- a. #F213-20 Copier Model AR-651
- b. #F213-21 Copier Model AR-651

(The above items are from the Cleveland County Clerk's Office and were traded.)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Resolutions Disposing of Equipment as follows:

- a. #H216-1 Digital Postage Machine Model IJ35AL
- b. #H216-2 Digital Postage Scale

(The above items are from the Cleveland County Assessor's Office and were traded.)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Resolution Disposing of Equipment as follows:

- a. #H110-21 Computer Table
- b. #H110-22 Computer Table
- c. #H110-23 Computer Table

- d. #H110-24 Computer Table
- e. #H110-27 End Table
- f. #H110-28 Table
- g. #H110-29 Table
- h. #H110-5 Folding Table
- i. #H201-19 Typewriter
- j. #H201-20 Typewriter
- k. #H214-2 Time Clock
- l. #H218-113 Optiplex GX110
- m. #H218-114 Optiplex GX110
- n. #H218-117 Optiplex GX110
- o. #H218-125 Optiplex GX110
- p. #H218-126 Optiplex GX110
- q. #H218-127 Optiplex GX110
- r. #H218-128 Optiplex GX110
- s. #H218-129 Optiplex GX110
- t. #H218-130 Optiplex GX110
- u. #H218-131 Optiplex GX110
- v. #H218-132 Optiplex GX110
- w. #H218-133 Optiplex GX110
- x. #H218-134 Optiplex GX110
- y. #H218-135 Optiplex GX110
- z. #H218-136 Optiplex GX110

(The above items are from the Cleveland County Assessor's Office and are surplus.)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the July, 2007, monthly report for the Cleveland County Sheriff Cash Bond.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders:

a. General Fund			
08-1624 – F2	Sooner Copy Machines	\$	4,750.00
08-1667 – FF2	Home Depot Credit Services		500.00
08-1672 – C2	Financial Equipment Company		3,724.00
08-1676 – SM2	Ace Hardware		1,000.00
08-1688 – B2B	Ben E. Keith		2,000.00
b. Highway Fund			
08-1601 – T2A	Copelin's Office Center		500.00
08-1603 – T2A	Bruckner's Truck Sales, Inc.		2,500.00
08-1659 – T2A	Zep Manufacturing Company		500.00
08-1668 – T2A	Sears Commercial One		750.00
08-1669 – T2A	UniFirst		1,500.00
08-1678 – T2A	T & W Tire		3,000.00

08-1681 – T2A	Bruckner’s Truck Sales, Inc.	1,500.00
08-1682 – T2A	O’Reilly Automotive	1,500.00
c. Health Fund		
08-1614 – MD2	Ace Hardware	300.00
08-1615 – MD2	Moore Ace Hardware	300.00
d. Sheriff Revolving Fund		
08-1679 – CFBRE2	Ken’s Discount Pharmacy	1,500.00
08-1689 – CFBRE2	Sysco Food Services of Oklahoma	5,000.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0461 – B2A	07-0060 – H2
08-0195 – T2A	07-5013 – MD2
	07-3599 – CFB2
	07-3561 – T2A

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 07/08

a. General Fund	\$ 95,266.09
b. Highway Fund	11,631.74
c. Health Fund	13,981.98
d. Sheriff Revolving Fund	310.80
e. Sheriff Triad Fund	39.93
f. Sheriff Commissary Fund	718.50
g. Fair Board Fund	514.77

FY 06/07

a. Health Fund	\$ 3,229.34
b. Sheriff Service Fee Fund	85.99

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.